

Application for Employment

Personal Details

Surname* _____ Forename* _____

Forename* _____ Preferred Name _____

Address* _____ Post Code* _____

Country* _____ E-mail address* _____

Home Telephone Number _____ Mobile Phone Number _____

Work telephone Number _____ May we call you at work?* Yes/No _____

Do you require a work permit to take up employment in the UK? Yes/No Do you have work permit valid for 1 year or more?* Yes/No

Would you require live-in accommodation?* Are you looking to work* Part-Time/Full-Time

How much notice are you required to give your present employer?* _____

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Position applied for* _____

Have you been convicted of any criminal offence Yes/No
other than a spent conviction i.e treated as though
it has never occurred under the Rehabilitation of
Offenders Act 1974*

(Under the Rehabilitation of Offenders Act 1974 all applicants/employees are required to declare any conviction(s) or charge(s) still outstanding against them in respect of a criminal offence and this information is treated as confidential. The Rehabilitation of Offenders Act 1974 enables some criminal convictions to become 'spent' or forgotten after a 'rehabilitation period'. A rehabilitation period is a set length of time from the date of conviction. This means that if a certain period of time has passed since the date on which you were convicted the conviction becomes 'spent' and you are not normally obliged to declare the conviction when applying for a job.)

Employment History

Company and Address	Position	Employed From/To	Reason for Leaving

Education

Name of School/College	Qualification	From	To

To the best of my knowledge and belief, the information given on this application form is correct. I understand that if I am asked to attend an interview and/or appointed I will be asked to sign this form. If any of the information I have provided is incorrect I will be liable for dismissal

Signature* _____

Date* _____

*Required Fields