



GUIDE TO CIVIL CEREMONIES

Having confirmed the date and time of your ceremony at the approved premises, the couple are advised to contact the Ceremony Management Team for Cambridgeshire (amalgamation of Cambridge, Fenland, Huntingdon and Ely)

Ceremony Management Team
Cambridge Register Office, Castle Lodge, Shire Hall,
Castle Hill Cambridge CB3 0AP
Telephone: 03450451363
Open: 9.00am – 4.00pm Monday to Friday

You will need to confirm with the Ceremony Management Team that a registrar can attend to conduct the ceremony on the day and time in question. This can be done up to 12 months in advance of the ceremony. You will then receive written confirmation within 7 days. This will outline the date and place at which you need to give the legal notice of your intention to marry, the documents you need to produce and the fee to be paid.

The Ceremony

A ceremony which takes place at approved premises has no religious connotations. The Registrar who performs the ceremony will outline the manner in which it will be conducted. You should discuss with them, in advance, the way you wish to personalise the ceremony.

And Finally

The onus is on you to make sure that all legal requirements have been satisfied, and that the Registrar who will be conducting the ceremony, has the relevant authorities in their possession well in advance of the ceremony.

For further information see www.cambridgeshire.gov.uk
Cambridge 0345 0451363 cambridgero@cambridgeshire.gov.uk
Huntingdon 0345 0451363 huntingdon@cambridgeshire.gov.uk
March & Ely 0345 0451363 fenlandro@cambridgeshire.gov.uk

